

CHURCH OF THE INCARNATION
Pastoral Council Minutes
Thursday, November 17, 2022

Attendance:

Carmen Chandross ✓
Patti Clifford ✓
Michelle Edwards ✓
Sarah Jones

Marianne Kish ✓
Mark Niehaus ✓
Tom Noble ✓
Elena Riestra-King ✓

Mike Riley
Steven Sisman
Marisa Yopez ✓
Monsignor Keeney ✓

Guests: Hispanic Leadership Team

Elsy Castillo
Deacon Jose Cuenca

Israel Garcia
Jose Luis Hernandez

Aaron Sanchez
Marisa Yopez

- I. Meeting called to order at 7:05 p.m.
- II. Opening Prayer: Night Prayer led by Carmen Chandross
- III. Approval of Minutes
 - A. Council approved meeting minutes from September 28, 2022 with minor corrections.
 - B. Meeting minutes from the October 26, 2022 meeting were not yet ready for review/approval.
- IV. Discernment of Pastoral Council Vice-Chair
 - A. Mike Riley has declined serving as Pastoral Council Vice-Chair.
 - B. A new Vice Chair will need to be discerned by the group. During our discernment, Tom Noble was nominated and asked if he is willing to serve. Tom accepted this nomination.
- V. Subcommittee Reports
 - A. There are currently two PC Subcommittees: Multicultural Committee and Hospitality/Evangelization Committee.
 - B. Subcommittee Chairpersons and committee assignments are as follows:
 1. Multicultural Committee:
 - Marianne Kish – Chair
 - Carmen Chandross
 - Sarah Jones
 - Elena Riestra-King
 - Marisa Yopez
 2. Hospitality/Evangelization Committee:
 - Mark Niehaus – Chair
 - Patti Clifford
 - Michelle Edwards
 - Tom Noble
 3. Has not yet indicated committee preference:
 - Mike Riley
 - Steven Sisman

- C. Both committees will meet prior to our next January PC meeting and discuss what the committee will be working on this coming year.
- D. Monsignor clarified that Hospitality/Evangelization is reaching out at different levels, parishioners, new parishioners, Catholics that haven't been coming to Mass for a while. Visiting is hospitality but it is evangelization also.

VI. Quad Update

- A. Monsignor requested to please print out and read the preface of the quad so we can at least talk from a point of view of knowledge.
- B. Subcommittee must understand the purpose of the quad so a personal invitation can be extended.
- C. The quad is a completely different program than Cursillo. It is a completely different concept. The quad is a group of four people that meet weekly for a year using the quad materials. Quad groups are formed for one year and after that year, each person makes another group. Cursillistas meet with the same people all the time. Some groups have stayed 28 years together.
- D. Elena volunteer to print the information in Spanish and English of the quad books. (16 in English and 16 in Spanish)
- E. We are intending to form these quads initially, to see if we can do the Mission next year. This proof of concept will help support the expense involved.

VII. Next Meeting

- A. A social gathering will take place Wednesday December 7, 2022, at 7:00 p.m. at the Parish rectory.
- B. Michelle will send invitation to all invites, as well as members of the Parish Council, member of the Council at Our Lady of the Rosary in Crozet, and members of the subcommittee. Patricia, the secretary/bookkeeper at Our Lady of the Rosary can give Michelle all names and addresses to add to the invitation.
- C. It will be a cookie/dessert party
- D. Monsignor will have drinks available
- E. Clarification - the agenda has December 8. This is a typo. The Party is December 7, at 7:00 p.m.

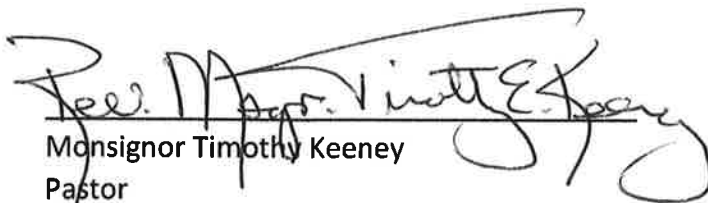
VIII. Report from Subcommittee on Spanish Events


- A. Our Lady of Guadalupe Celebration
 - 1. The walk for Our Lady of Guadalupe will be December 12 beginning at 2:00 a.m. and ending around 5:30 a.m. at Incarnation followed by a 6:00 a.m. Mass
 - 2. There are sign-up sheets in the Narthex to donate food, water, etc. People can sign-up to help in different areas.
 - 3. Monsignor indicated to make sure the drums are inside the church and not outside. Last year the neighbors were complaining about the noise level. The subcommittee confirmed that they are working on that issue.
- B. Posadas
 - 1. The Posadas is in mid-December. There is one in Spanish and another one in English. Both are very different. The English one is addressed to young people, while the Spanish one is a multi-sensory experience.

IX. Pastor's Notes


- A. The Diocese is facilitating a sale of 0.9 acres of our property for the new construction at Our Lady of Peace. This construction will impact parking. The sale price has not yet been determined. Monsignor will consider breaking grounds second half of 2023.

- B. The Finance Committee Items:
1. FC went back to review the installation of solar panels for our roof. The FC determined that it does not make sense financially.
 2. Financially, we are behind from last year. We were breaking even in October of this year but have fallen behind for November and December. We usually get contributions at the end of the year.
 3. We had a true up with the Catharicum, which normally happens in December and that provided about \$12K that we are spending now as opposed to waiting until December. We are still \$11K-\$12K behind.
 4. The number of people that are coming to Mass is going up, but the collection is not going up. We have had about 1,300 people consistently coming to Mass, up from 1,200. The collection box is not increasing accordingly. We have data of attendance to Masses for the last four years, so we know what the collections are in terms of attendance.
 5. FC will be doing the regular pledge card announcement at all Masses for people to let us know how much they can contribute this year. The pledges are just for an idea to do financial planning.
 6. We are looking at about 5% increase in cost for next year. There are things that we do not have control of, like power bills. There has been an increase of 1% in the entire Diocese but that doesn't cover inflation.
- C. Deacon Jose and some member of the subcommittee excused themselves because of benediction of the Blessed Sacrament at 8:00 p.m.
- D. Wonderful news that Deacon Tom has returned to Ministry. He has a major responsibility that Deacon Chris used to do with pastoral care.
- E. Deanery meeting that was supposed to be this week was cancelled due to weather.
- X. Meeting ended at 8:00 p.m. with a blessing from Monsignor.


Monsignor Timothy Keeney
Pastor


Date Signed


Michelle Edwards
Pastoral Council Chair


Date Signed

