

CHURCH OF THE INCARNATION
Pastoral Council Minutes
April 27, 2022

Attendance:

Lesly Aleman	Marianne Kish ✓	Marisa Yopez ✓
Michelle Edwards ✓	Mark Niehaus ✓	Sarah Jones ✓
Carmen Chandross ✓	Will Cecere ✓	Monsignor Keeney ✓
Patti Clifford	Steven Sisman ✓	

Meeting called to order at 7:10 PM.

I. Opening Prayer: Night Prayer led by Mark

II. Request for help with zoom set up for PC meetings, if possible

A. Carmen volunteers to help

III. Approval of minutes.

- A. Motion to approve January minutes made by Marianne. Passed unanimously.
- B. Motion made to approve March minutes – with minor changes – made by Will. Passed unanimously.

IV. Date change for May and June meetings:

- o Tuesday, May 24 or Thursday May 26 (*currently scheduled for Wednesday May 25*)
 - o Majority preferred Thurs May 26 at 7pm
 - o Mark may not be able to attend, or will attend late
- o Tuesday, June 28, Wednesday June 29 or Thursday June 30 (*currently scheduled for Wednesday June 22*)
 - o Majority preferred Wed June 29
 - o Monsignor suggested a social event at the rectory
 - o Time changed to 630p
 - o There will still be an option for a brief meeting
 - o Mark will let Mike know to invite the Crozet team to this event

V. Biosketch

- A. Missy is requesting that we each send her an email with answers to biosketch questions

VI. Synod Notes

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Monsignor: I thought this had already been posted. These were delayed.

Mark: I recommend we push back discussion on this until next meeting since we received them late.

VII. Subcommittees

1. PC Retreat Update

Mark: reviews itinerary for retreat

Mark, Monsignor & Marianne discuss details regarding parking

Mark: let's plan on gathering at 720 so we are there for liturgy at 730

Michelle: we should consider carpool options

2. Hospitality

Mark: The big discussion is about how do we put forth efforts on the PC besides this monthly meeting. Last year we had three subcommittees: Hospitality chaired by Michelle, Multicultural chaired by Carmen & Mission/Vision chaired by Doug. At this time we've accomplished the M&V so we may not need to have a dedicated committee for this anymore. At our EC meeting it seemed that we had much more work to do with the hospitality committee & with the multicultural committee. We were thinking since we were a smaller group we could focus our efforts on these two subcommittees. Please let us know if you have any suggestion for other committees.

Steve: can you please clarify what is the purpose of a subcommittee?

Monsignor: the committees would do the research and do the work so that they could bring back information to the whole council. I want to clarify that this is a visionary body rather than the pastoral council subcommittees being the people doing the work

Sarah: We also want to keep in mind that the time spent during our PC meetings is not the time when we should be doing this work. I would like the council to consider a communications committee since this has been identified as a challenge in our parish.

Steve: I agree that communications be a committee that we consider.

Monsignor: at this time we have not yet hired a communications staff person.

Mark: on other groups I've been a part of, it seems like the ideal number of people in a meeting is 3-5, but 6 seems to be too much. Right now since we only have 10 on council, it may make sense to focus our efforts on the two committees

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Mark: one of the things I took away from the Synod discussion is that multicultural is *not just* Anglo & Spanish but also folks who are on the margins, to be able to meet people where they are

Sarah: yes, and we should also consider those that are homebound, disabled, socially mariginalized

Mark: please let us at EPC know which committee you'd prefer by today or by the retreat. Each committee should have a leader. If you do not respond we will assign you to a committee & elect you as the leader for that committee (haha)

After discussion today:

Those volunteering in Hospitality PC subcommittee: Michelle, Mark

Multicultural: Marisa, Carmen, Sarah, Patty

Monsignor: I would like to have a voice from Hispanic community. Can we ask Lesly if she would be willing to join the hospitality subcommittee so we have Hispanic presence on this team?

VIII. Deanery Update

Sarah: I attended the district 10 Deanery meeting that was held in March. Pastors, staff & members of pastoral council & finance council from each of the regional parishes were present. The meeting was led by Father Joseph Mary. The only area church not represented was Our Lady of the Rosary. It was a night of solidarity with our Catholic brothers and sisters. It was good to learn that a smaller parish – St. Francis in Rocky Mount, VA – also has English and Spanish communities and finds it challenging to unite the two. I was also particularly impressed with the youth pastor leadership at St. Thomas Aquinas and the large number of representatives from Holy Comforter.

IX. Finance Council Update

Will: FC approved budget and will be meeting later this month

Monsignor: something I can tell you that FC does not even know: we rec'd a 2nd donation of \$50K

Monginor: Last month you voted on the study for the capital campaign, it will be reviewed as part of the town hall meetings. We needed some seed money to get some "true numbers" and then hire someone for a feasibility study

Mark: do you need PC representation at the town hall meetings

Msgr: no this would come to you afterwards

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Mark: I want to go back to the idea that the PC committees are visionary and not actionary bodies, because I'm concerned that staff may not have the capacity to carry through the recommendations of the PC

Monsignor: yes, this is why it is important to read the staff minutes

Mark: how do you find these?

Sarah: These are accessible online through the Incarnation website. I recommend that we resend an email on how to access (1) share files and (2) staff and FC minutes

Mark: has there been enough discussion regarding the committees?

Msgr: two members have suggested communications, but not heard discussion. I suggest waiting for the staff communications person. For now each subcommittee will have responsibility about how to communicate to parish

Sarah: does anyone have any questions about these committees? Will, Marisa & Steve, are you familiar with the work each subcommittee did last year?

Michelle: last year the hospitality committee's efforts was welcome table. I'm not sure what happened after I left PC.

Marianne: we were hoping to hand off to the staff for them to help coordinate volunteers, but this did not seem to happen. This is an example of a communication problem and where the PC was the people doing the work rather than being the visionaries. The bigger vision was that the table would be part of a bigger ministry that is part of the "Welcome to our church" including coffee & donuts, door greeters, ushers, etc.

Michelle: yes, we worked the notebook & developed the schedule for the table as a subcommittee

Marianne: at the time it was important for the PC to be at the table to hear what the questions were.

Mark: and I think where the Hospitality committee goes from here is future ideas of how to welcome parishoners, men's dinners, women's dinners, new parishioner welcome efforts, etc

Marianne: one other thing - Jose Cuenca gave a presentation

Monsignor: yes, there's a larger vision of where Hospitality Committee can go and there's lot of work that

Steve: and what about the multicultural committee?

Monsignor: One of the efforts was making sure everything offered in English was also offered in Spanish

Carmen: Also bringing church to communities that could not come to church, for examples social activities. Also working at Townwood to figure out how to help this community.

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Msgr: Communications staff start date is July 1, so job will be posted now. For peace & justice one person. I plan to announce this during the services this weekend.

X.Hispanic team update

Marisa: we had a very good retreat: 120 people; We had mass and then the younger kids went to PAC with the youth leaders and the adults were in the hall. Deacon Ramon gave two different speeches. After this we did lunch, then after this adoration for the noon hour

Carmen: the speech Deacon gave was very inspiring

XI.Pastor's note.

Monsignor:

1. Easter: I was very pleased with crowds at Easter. We had more people at mass than pre-COVID: 2, 2058, which is a record by over 250. We had both English and Spanish masses for Holy Thursday and Good Friday services, we had more that attend. It also worked out well for Fr Chris, who could participate in these masses. The Easter vigil was very full, and we lost some folk safter two hours – as usual. All in all, everything went very smoothly. This past week, Divine Mercy was also well attended. Confessions were steady for Father Chris, but not overwhelming. We had 4 priest on Good Friday and all of us were busy.
2. With Patricias's move to Crozet, right now we had several volunteers helping with phones. They enjoyed it and many want to help again. We can do that for now, but if it gets too much we can hire someone for that.
3. Patricia is going to continue doing the nursery for now
4. The one piece I'm concerned about is adult education. Patrick does not really have the bandwidth to pick that up. If the people he goes to do not initially agree to do the things he is asking he does not really have time to go to the 3rd, 4th or 5th choice
5. There's been a change in leadership for the grounds. Jose Luis is stepping down, but Ophelia is taking over. We'll move some of the storage units to the garden area. They will be working on the steps in the back.

XII.Open forum:

Mark: Reilley is now superintendent for diocese of Richmond.

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Mark: are you familiar with the white mass or white liturgy. This is a mass held for individuals with disabilities and different ability abled. It allows them and their families to attend mass when they may not otherwise feel comfortable

Monsignor: White mass is for doctors & nurses too.

I would recommend coordinating this with the other two parishes.

Carmen: there are always parents & families of disabled children that are looking for places to baptize their kids or participate in sacraments. This would be a good service to have for them.

Msgr: I would be more than happy to have a service

Msgr: there's a program that we started at St. Beade that was done at our lady of Mr. Carmei. You need a leader that is absolutely passionate about this.

Carmen: I've seen that Fr Chris is working with those in special education

Sarah: maybe even have small group sessions after the mass so families can get to know one another

XIII.Future Business

We will have new seminarians this summer

Every agreed that we enjoyed seeing John Paul & David during the Easter services

XIV.Meeting Takeaways (Objectives and To Dos)

Plan for retreat this weekend

Decide what subcommittee

Send biosketch info to Missy

Keep in mind the change in PC meeting dates/times

Closing Prayer Led by Msgr Keeney

Meeting end 850p

Rev. Msgr. Timothy E. Keeney
Mark Nuhn
5/26/2022
May 26, 2022