

Job Descriptions for PACEM for Food at PACEM emergency shelter DEC.

Main menu DINNER COOKS: 3 cooks needed per day to make 8 meals each for a total of 24

Prepare food from preset menus. Make enough to serve 8 dinners for each item on the menu. Select the date and menu that you would like to cook and sign up on the Signup Genius on the web site or call Tom Eckman at 295-3015 and he will add your name. The food for each meal will be put into a three-compartment container Any salads will be put in a baggie and put into one of the compartments (this is so it can be removed if the container needs to be reheated at the shelter) Deliver the 8 containers, ready to serve, to the porch at the PAC at 5:30 pm.

The containers can be picked up at the narthex of the church the week prior.

Dessert Cooks: 2needed/day to make and package 15 desserts each (Total of 30).

Prepare desserts for 15 people: These could be items like brownies or cookies that could be packaged in Baggies Select the date that you would like to prepare the dessert and sign up on the signup Genius on the web site callTom Eckman 295-3015 and he will add your name to the signup genius. Deliver the 15 desserts to the PAC front porch at 5:30 pm in a bag or Box ..

Salt Snack provider - Provide 24 small bags of salty type snacks. Deliver to the front porch of the PAC at 5:30.

Driver to deliverer the food: (up to 1 needed)Pick up the meals, and desserts at the PAC and deliverthe meals to the host Church (1st United Methodist)

Bring the food to the small parking lot of FUMC accessible 2nd St NE. When you get there, call the men's shelter number: 4344651392.

Day Coordinator for Food and deserts and salty snack providers and delivery person.

Two days before call all of the above - You will be provided a list of contacts for your date.