

CHURCH OF THE INCARNATION

Staff Meeting Minutes

August 12, 2020

Present: Msgr. Tim Keeney, Fr. Jaime Guardado, Deacon Tom Healey, Jane Lilly, Izzy Menchero, Erica Shortridge, Patrick Drury, Sheila Herlihy, John Kronstain, Jose Cuenca, Marianne Jackson, Chip Grobmyer, and Sarah Phillips

Meeting opened with a prayer.

Erica Adult Faith Formation- Al Reynolds will be starting up Alpha and ChristLife soon. She is about to start the Bible Timeline, which will run for the next 24 weeks. Msgr. asked that Erica and Patrick “take-over” next Friday’s chat to discuss Children’s Faith Formation. Jose Ortiz would like to start up RICA in-person meetings soon on Sunday’s and Thursday’s. She will get this in the calendar with Sarah. Child Faith Formation- Working with catechists to plan for the school year. It seems that the Spanish population is preferring to meet in person, while the English population is leaning towards virtual instruction. Salvatore Gaona has several baptisms scheduled for the end of August. There will be 2 on 8/22 and 4 on 8/29. Erica will work on planning these with the priests.

Msgr. would like to have a calendar meeting next week with Sarah, Jane, Patrick, and Erica to discuss scheduling. Prefers to have this on Tuesday, 8/18. Time TBA.

Patrick is preparing for the fall school year. Youth Ministry will be different. He will be attending a webinar tomorrow to help adapt a new method of instruction. Patrick is looking at having smaller in-person meetings outside on campus. He is also solidifying his teen and adult leadership teams.

Izzy gave a reminder that classroom capacities are limited. He also verified that individuals who come to Incarnation for Covid-19 testing will not be able to access our bathrooms, just the nurses who are administering the tests.

John will be attending the funeral today for Caroline Kelly. He will be the pianist and the cantor. On Friday he will be celebrating the vigil mass for the Assumption at 5:30 pm. Next week, Hiromi will be doing the music. On the communications side, our new website is getting closer to launch. We have not yet changed our email marketing, but the decision will be made next week with consideration of the cost. Our Gmail communications are limited in editorial capability, so a change will be influential.

Msgr. would like to highlight our landscaping crew for their hard work! They are getting close to completing some major projects and Msgr. would like for the communications team to show our parish the changes they have made. He is hoping to have this done by early September.

Marianne the guys at Catholic Social Media said during a webinar that the CARES Act halted the required minimum distribution requirement for IRA's, so they suggested that we de-emphasize having parishioners donate their distributions to their church at year end (as we have

in the past). About 25 people have been nominated for the Parish Council at Crozet. They are preparing for their discernment at Incarnation on Sunday, 9/13. Msgr. commented that the property owner for the potential land in Crozet has placed many restrictions, therefore he will be looking into another piece of property across the street.

Chip will be getting a new zoom pro account by next week. The cost will be \$225 a year (\$75/host). He has been talking to Al Reynolds about the website, but adjustments will wait until it goes live.

Deacon Tom Incarnation has 30 nominations for Pastoral Council so far. He recommended looking into these individual's availability for a discernment.

Sheila The Covid-19 testing was a success, we had about 50-75 tests available, 140 were requested. The boxes in the Narthex are for families who might have to quarantine for 2 weeks. Today is A12, so please send prayers (3rd anniversary of alt-right rally). IMPACT celebration went well last night, now moving towards house meetings. She is thinking of doing a reading/study group on Faithful Citizenship (document by USCCB) in the fall.

Jose would like to plan for the transfer of our priests. We will be doing an Incarnation Alive spotlight to introduce Fr. Chris to our parish.