

**Church of the Incarnation
Pastoral Council Minutes
August 14, 2019**

Present: Msgr. Keeney, Heidi Brown, Brent Browning, Doug Campbell, Jose Cuenca, Stephenie Drauschak, Jan Ferrance, Carole Hatcher, Roxana Roblero, Michael Schaeber and Laure Taylor

(Absent: Fr. Jaime, Meg Bojarski, Peter Kashatus, Jose Luiz Hernández)

I. Meeting called to order at 7:00 pm

II. Opening Prayer – Nighttime Prayer from the Liturgy of the Hours

III. Introductions – Each member of the council and Msgr. Keeney talked briefly about their background, length of time in the parish and faith journey.

IV. “The Amazing Parish” – Msgr. Keeney

- **Overview:** This is an organizational system that Msgr. Keeney brought to St. Bede in Williamsburg while pastor there. With multiple responsibilities outside Incarnation, including leading the Crozet Mission and serving as the primary chaplain at Our Lady of Peace and the Charlottesville Catholic School, Msgr. Keeney said the “Amazing Parish” structure will help Incarnation achieve a good team in terms of leadership and communication.
- **Leadership Roles:** Under the Amazing Parish model, the main job of the Staff is to execute the mission of the church. The Finance Council is to look at the pastoral plan of the parish and find a way to manage its assets, future planning and needs, as well as provide adequate financial background. The Pastoral Council’s primary responsibility is pastoral planning of the parish.
- **The Rallying Cry:** Each leadership group is asked to meet separately without the pastor to answer the following question -- what do you think is the most important thing for the parish to do in the next six months. Msgr. Keeney will then bring the groups together to share their ideas to come up with a common, shared goal. The Rallying Cry should be a short, defined statement with a set of defined objectives that can be achieved within six months. Our meetings would focus on the objectives that need some attention (yellow light) and those that are really problematic (red light). The discussion notes would then be posted to the cloud within 48 hours so each group can access what the other groups are talking about and we know what each other is thinking.

V. Recommended Readings – these books helped form Msgr. Keeney’s Catholic perspective

- *Forming Intentional Disciples* by Sherry Weddell
- *Rebuilt: Awakening the Faithful, Reaching the Lost, and Making Church Matter* by Fr. Michael White & Tom Corcoran
- *Divine Renovation: Bringing Your Parish from Maintenance to Mission* by Fr. James Mallon

- *Evangelical Catholicism* by George Weigel (particularly the diagnosis, not necessarily the prescription)
 - *The Four Signs of a Dynamic Catholic* by Matthew Kelley
- VI. Crozet Mission** – Bishop Knestout wants Msgr. Keeney to help the Crozet Mission to transition to a full-time parish. They are in the process of trying to buy property for a permanent hall. In the meantime, Msgr. Keeney will provide daily Mass and the sacrament of Confession on Wednesday afternoons for the Crozet Mission in the Crozet Baptist Church (5804 St. George Ave). His office is in the Blue Goose Building (1186 Crozet Ave). He will also preside over Sunday Mass in Crozet every other weekend at The Field School (1408 Crozet Ave).
- VII. Growth of Spanish-Language Ministry at Incarnation** – A survey is ongoing for the next two weeks to determine the best time for adding another Spanish Mass at incarnation. Many people have said the 1:30 p.m. Sunday Mass conflicts with work schedules, so Msgr. Keeney is looking to add a Spanish Mass at 7:30 p.m. Saturday or 7:00 a.m. Sunday.
- VIII. Our Lady of Peace/Charlottesville Catholic School** – Msgr. Keeney has also been assigned as the primary chaplain at Our Lady of Peace and CCS. He plans on adding a daily Mass at the retirement home on Tuesdays and possibly moving Sunday Mass there to 3:15 p.m. in January. He will conduct weekly Mass at the school at 8:15 a.m. on Thursdays.
- IX. Discernment of the Executive Committee** – The following Council members were selected:
- Heidi Brown, Chair
 - Brent Browning, Vice Chair
 - Jan Ferrance, Secretary
- X. Meeting Adjourned at 9:40 p.m.**
- XI. Next Meeting Dates**
 Executive Council, tbd
 Pastoral Council Meeting, 7:00 - 9:00 p.m., Wednesday, Sept. 18, at Incarnation

Respectfully submitted,
 Heidi Brown, Chair