

**Church of the Incarnation
Pastoral Council Minutes
April 4, 2018**

Present: Fr. Gregory, Fr. Jaime, Heidi Brown, Caroline Cook, Jose Cuenca, Rich DiMeglio, Carole Hatcher, Sheila Herilhy, Elaine McGrath, Ed Robinson and Roxana Roblero
(Absent: Brent Browning, Jan Ferrance, Jerry Hendrick, Jose Luis Hernandez, Michael Macfarlan and Laure Taylor)

I. Meeting called to order at 7:30 pm

II. Opening Prayer

Caroline opened with prayer and Council read the Vision Statement.

III. Pastor's Report -- Fr. Gregory

- **Christian Formation Coordinator** – Parishioner Maria Nootbar has been selected as the new coordinator. Maria, who will start in the position full-time on July 1, was one of three outstanding finalists narrowed down from a field of eight by the search committee.
- **ChristLife Program** – Fr. Gregory will be accompanied by three parishioners for the training session June 20-22 in Ellicott, Md. They are Laure Taylor, Steven Sisman and Al Reynolds. The Catholic Evangelization program involves three 7-week sessions that focus on Discovering, Following and Sharing Christ.
- **Easter Triduum**– Fr. Gregory asked for feedback about the Easter Masses. The overflow accommodations were great. Chip Grobmyer did a fantastic job setting up audio/visual in the fellowship hall. Jose suggested the masses be more bilingual.
- **Nehemiah Action** – IMPACT's gathering at the MLK Performing Arts Center (Charlottesville High School) will be held on Tuesday, April 24, at 6:30 p.m. Incarnation parishioners are urged to attend to effect positive change re: affordable housing in Charlottesville.
- **Assisi Pilgrimage** – Fr. Gregory is leading a trip of about 20 parishioners to Assisi, Italy, for eight days, April 11-19.

IV. Vicar's Report – Fr. Jaime

- **Youth Retreat** – Sixty youth attended a weekend retreat during Lent. It was to have been a hike up to Crabtree Falls. The weather, however, altered the plan and the youth were relocated to St. Mary's parish in Lovingston. It was a huge success despite the change.
- **Hispanic Masses Packed** –Fr. Jaime said the attendance at the Spanish Mass continues to grow beyond capacity of the Worship Center. Chairs are being placed in the Narthex to handle the overflow because the Parish Hall is usually set up for fellowship after Mass.

V. *Incarnation in Action Series – “Promotores de Salud” – Sheila Herlihy*

Cardiovascular disease is the leading cause of death in the Latino population. The program is led by Dr. Max Luna in conjunction with UVA's Cardiovascular Initiative for Latino Community Health. It offers a combination of blood pressure screenings and health education at Incarnation every other Sunday after the 1:30 p.m. Mass. About 30 people get their blood pressure checked at the screenings, which consist of licensed medical professionals and bilingual UVA medical students taking blood pressure readings and discussing health education. There are no costs either to Incarnation or to the recipients for this service.

VI. *Finance Council Update – Ed Robinson*

We are financially stable this year. The Diocese conducted an audit of our parish on April 10. The Diocese will require Incarnation to submit a balanced budget by May 15 for the upcoming fiscal year.

VII. *Chair's Report -- Caroline Cook*

- **Discernment Process** – The timeline for the process has changed slightly. Announcements from the ambo about nominations will begin at the Masses the weekend of April 14/15. Nominees will be invited to the Pastoral Council meeting on May 2 for information/question-and-answer session.
- **Carpet Replacement** – An ad hoc committee met on April 10 and it was determined that carpet samples will be set up in the Narthex for the parish to view and comment on in the next couple of weeks.
- **New Business** – The Pastoral Council meetings will allow time from now on for anyone to bring up “new business” -- ideas, concerns, suggestions that may not be addressed in the formal agenda.

VIII. *Hispanic Offertory Program – Roxana Roblero*

Roxana said the four weeks of the program have been completed and the response from the Hispanic community has been very positive. Many have filled out the cards that were distributed at Mass with a commitment of time, talent or treasure. The group also discussed with Izzy Menchero about helping with future projects around Incarnation, such as a day of painting and cleaning the halls and rooms of the parish or sprucing up the gardens on a Saturday.

IX. *New Business*

Heidi suggested putting video of the Ministry in Action series on Incarnation's Facebook page and website, linked to the particular ministry to help spread the word of the good things these ministries are doing. Council also discussed featuring each Ministry in Action as a special insert in the bulletin once a month.

X. *Meeting adjourned at 9:30pm*

Caroline closed with prayer

XI. *Next Meeting Dates*

Executive Committee Meeting, 1:15 p.m. on Wed., April 25, at Caroline Cook's house
Pastoral Council Meeting, 7:30 p.m. on Wed., May 2, at Incarnation

Respectfully submitted,
Heidi Brown, Secretary