

PACEM SIGN-UPS and *Job Descriptions*
SE INSCRIBE a ayudar con PACEM

Incarnation hosts homeless men (estimated 30-45 each night) in the PAC, Nov 15-29. Sign up by Sunday, Nov 9

Pot luck PACEM Information Night Nov 12. 6:30 p.m.

Encarnación acoge a los hombres sin hogares en el PAC el 16-30 de noviembre. Para ayudarnos, por favor anote tu nombre antes del 10 de noviembre. ¡Gracias! Charla (en ingles) sobre PACEM el 12 de noviembre.6:30

Overnight Volunteer:

Arrives at 9:00 p.m.

Serves the men orange juice, hard boiled eggs, and snacks, cleans up, prepares the coffee for starting at 4:00 am. Sleeps on floor or cot until 4:45a.m.. Puts out coffee cups, light breakfast Toast ,cereal, fruit , and Sandwiches. Cleans up after the men leave.Locks up.

Lead Volunteer

Calls everyone on the sheet two days before night. Arrives at 5:15 p.m. to start the coffee. Helps Food Captain organize set up of food. Greets and welcomes men and Pacem staff when the men arrive. Makes announcement about shower signup, and laundry and asks one of the men to bless the food. Basically is the key person for answering questions and creating hospitality. Coordinates the laundry for the men. Greets the overnight volunteer and turns over the key at 9 pm:

Truck or Van Volunteer

Bedding Laundry to Jail for washing

Need 1 or 2 people with vans or trucks to haul and drop off bedding laundry to the Ablemarle County Jail on Saturday Nov 22 and Saturday 29 between 8:00 am and 11:30 am

Pickup of the Clean Laundry

Need one or two people with vans or trucks to pickup of the Clean Laundry from the Crossings at 4th and Preston anytime on Wednesday Nov 12 and Wednesday Nov 19 from 9:00 am to 11:00 am or 5:00 to 7:00 pm and delivery them to the PAC storage room.

SET UP:

Meet in the PAC Saturday, Nov 15 from 8-10am to set up and put sheets on cots, clean the PAC, and prepare the space for our guests' arrival.

ESTABLEZCA:

Venga al PAC a las 8-10am horas el sábado, el 16 de noviembre, para armar las camas, limpiar el PAC, y preparar el espacio para la llegada de los huéspedes.

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FOOD CAPTAIN

Call each of the day's cooks 2 days prior to ensure that the meal is coordinated and ready to serve by 6:15pm. The Food Captain needs to be at the PAC by 5:45pm to receive hot food from the cooks and orient the servers about food prep, reheating and serving.

TAKE DOWN:

Meet in the PAC Saturday, Nov 29 from 7-9 am to take down cots, deliver bedding to be laundered to the local jail, and clean the kitchen and bathrooms.

DESARMAR:

Venga al PAC a las 7-9 am horas el sábado, el 30 de noviembre, para desarmar las camas, entrega la ropa de cama en la lavandería de la cárcel local, limpia la cocina y los cuartos de baño.

PRAYER:

Pray for 20 minutes for our parishioners, the PACEM staff and board, and the PACEM guests. You will receive a sheet of prayer requests, names and information to guide you in your prayer.

ORACIÓN:

Orar por 20 minutos para los parroquianos, el personal y los líderes de PACEM, y los huéspedes. Usted recibirá una hoja de peticiones de oración, y la información para guiarle en su oración.

EVENING ACTIVITY:

Coordinate casual evening activities from 7-9pm. Suggested activities include: board games, a movie, cards, a bible study, crafts, or services like health check-ups or haircuts.

LA ACTIVIDAD NOCTURNA: Planifique actividades casuales de 7:00-9:00pm. Las actividades sugeridas incluyen juegos de mesa, juegos de cartas, películas, o un estudio de Biblia.

LAUNDRY:

Three laundry volunteers take 1-2 loads of the guests' personal laundry each night. Pick up laundry at 7pm and return it that evening or the next day. One volunteer launders towels.

LA ROPA SUCIA:

Tres voluntarios cada noche llevan y lavan la ropa sucia de los huéspedes. Haga uno o dos coladas de ropa sucia personal. Recoja ropa sucia a las 7pm, lo devuelva la misma tarde o el día siguiente. Un voluntario lava las toallas.

DINNER SERVING/CLEAN-UP: Arrive by 6pm to set the tables, serve dinner, sit down and eat dinner with the guests. After dinner, load the dishwasher, wash dishes, put leftovers in the fridge and wipe down tables. Limit 8 people per night.

SERVIDOR DE CENA, LIMPIA: Por favor, llegue a las 6pm para poner la mesa, sirva la comida, se sienta y come con los huéspedes. Después de cena, cargue el lavaplatos, ponga comida extra en el refrigerador y limpie las mesas. 8 personas cada noche.

DAILY CLEANING:

Come for approximately an hour between 8am and 4pm to sweep the kitchen floor, Disinfect showers, and scrub toilets.

LIMPIANDO DIARIAMENTE: Venga por una hora entre 8am y 6pm para barrer el piso de la cocina, desinfecten las duchas, restriegan los baños.

DINNER COOKS:

Prepare food from preset menus. Select the date that you would like to cook and sign up for the item(s) you'd like to bring. Deliver the food, ready to serve, to the PAC between 5:45-6pm. Cooks do not serve unless they sign up as servers.

LOS COCINEROS DE CENA:

Cocine alimento de los menús del día. Escoja una fecha e inscribirse para la comida que quiere traer. Traiga el alimento, listo para servir, al PAC entre a las 5:45-6:00pm. Los Cocineros no sirven la comida menos que ellos hayan inscrito como servidores

HARD-BOILED EGGS:

Please bring 2 dozen hard-boiled eggs on the day for which you are signed up. Eggs can be delivered to the parish office during office hours or to the PAC in the evening.

HUEVOS DUROS:

Traiga por favor 2 docenas huevos duros a la fecha. Déjenlos en el PAC en la tarde o los traiga a la oficina de la parroquia.

SANDWICHES:

Please bring 20 individually wrapped turkey/cheese and/or ham/cheese sandwiches (no condiments). Deliver sandwiches to the PAC or parish office on the day for which you are signed-up.

LOS SANDWICHES:

Por favor, traiga 20 sandwiches de hamon/queso o pavo/queso, cada uno envueltos, y sin condimentos. Déjenlos en el PAC o en la oficina a la fecha.

ORANGE JUICE:

Please bring 2 gallons on the day that you signed up for. Juice can be delivered to the PAC in the evening, or to the parish office during office hours.

JUGO DE NARANJA:

Por favor, traiga 2 galones de jugo (4 litros). Déjenlos en el PAC o en la oficina de la parroquia.

FRESH BANANAS:

Please bring 2 dozen bananas to the PAC or the parish office on day for which you are signed up.

BANANAS:

Por favor, traiga 2 docenas de al PAC o la oficina a la fecha.

Whole Milk:

Please bring 2 gallons on the day for which you are signed up. Milk can be delivered to the PAC in the evening, or to the parish office during office hours.

JUGO DE LECHE:

Por favor, traiga 2 galones de leche (4 litros). Déjenlos en el PAC o en la oficina de la parroquia.

DAYTIME LAUNDRY OF TOWELS AND DISH TOWELS

Pick up dirty towels during the day and do 1-2 loads of laundry. Return it that afternoon or evening.

LAVA LAS TOALLAS

Recoja las toallas sucias durante el dia. Haga 1-2 colgadas de toallas y los devuelva en la tarde or noche.

